



California-Nevada Chapter SWCS

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MINUTES OF THE EXECUTIVE COUNCIL TELECONFERENCE/MEETING December 7, 2007

A teleconference/meeting of the Executive Council of the California-Nevada Chapter of the Soil and Water Conservation Society was called to order by President Dave Rose at 10:05 a.m. on Friday, December 7, 2007. The following Executive Council Members were present: Lisa Hokholt, President-Elect; Mark Steffek, Past President; Pat Grover, Secretary; Walt Bunter, Treasurer; and Ladi Asgill, Andrea Casey, Steve Perkins, and Ken Trott, Council Directors although it was necessary for Asgill to exit the meeting early. Unable to participate were Council Directors Tina Vander Hoek and Bruce Williams. The Student Representative position is vacant as this time. A quorum was present. Also participating were Mike Simmons, Bylaws Committee Chairman, and Erik Beardsley, Leadership Development Chairman and a past president of the Chapter, who joined the teleconference toward the end of the meeting.

It was moved by Trott, seconded, and passed to approve the minutes of the November 9, 2007, Executive Council meeting with the following corrections: Paragraph 1 on Page 1, add location of meeting to end of the first sentence ..., *at the Marriott Rancho Cordova.*; Paragraph 4, Page 1, correct Lin Brooks' title in last sentence to Assistant *State* Conservationist; and correct the first sentence of the last paragraph on Page 2 to read ...Trott reported *he and Asgill have prepared an outline, and he will speak with Smith, regarding it.*

Treasurer Bunter had emailed to Council Members a Fiscal Year 2007 report as of December 7, 2007 (copy attached). He reported that the balance of all funds on January 1, 2007, was \$42,179.04. Total income received since 1/01/07 is \$9,135.58 including new income since November 9, 2007, of \$133.68 as result of CD interest income. The total of expenses since January 1, 2007, is \$14,911.94 including \$322.40 for the following expenses since November 9, 2007: \$175.49 to print and mail the Fall issue of *Runoff*, \$116.91 for lunches served at the Chapter Planning Meeting in Rancho Cordova on 11/09/07; and a \$30 filling fee paid to the Secretary of State for amending our Articles of Incorporation. The balance of funds on December 7, 2007, is \$36,402.68, which is \$188.72 less than the balance on October 26, 2007. It was moved by Grover, seconded, and passed to accept the financial report.

The following committee reports were made at this time:

- Annual Conference – Lisa Hokholt
Hokholt thanked Bunter, who kept preparation for the Conference moving forward during her detail to Southern California. The dates for the Conference have been changed to May 6-8, 2008 (Tuesday-Thursday), which is agreeable with the facility selected for it, The Pines Resort & Conference Center in the Bass Lake area. It is the consensus of the Conference Planning Committee that the proposed 2008 Conference Coordinator Services Agreement be recommended to the Executive Council for approval. Action on this recommendation will be taken up under the proper order of business.
- Awards – Vacant
Committee Member Steffek again reminded the Council that the announcement regarding nominations for awards needs to be made in January. A chairman will be appointed by then, according to President Rose. Trott recommended to the Committee that the number of plaques awarded be reduced while Grover suggested the use of certificates in some cases.
- Bylaws – Mike Simmons
No report. Rose thanked Simmons for his work on the amendments to the bylaws, who in turn thanked Bunter for his assistance.
- Communications – Paul Laustsen
Laustsen was unable to participate. Rose has been unable to contact Laustsen regarding the Communication Plan, but will continue to try.

- Financial Oversight (Audit) – Ken Trott
Trott will arrange a time to meet with Bunter to audit the books for 2007 and will report at the January 2008 Executive Council meeting. The former Nevada Chapter still needs to report its current financial status to the California-Nevada Chapter in order to complete the merger of the two chapters.
- Leadership Development – Erik Beardsley
Beardsley was unable to participate at this time, but had emailed members of the Executive Council a Draft Leadership Development Program. Action on this proposed program will be taken up under the proper order of business.
- Membership – Andrea Casey
Casey reported that the California-Nevada Chapter has 182 members according to the last roster she received from the parent organization. A copy of an SWCS information sheet and a membership application will be mailed to all California RCDs and RC&Ds.
- Newsletter – Wendy Rash (Editor), Walt Bunter (Publisher)
Bunter reported the last issue for 2007 (Fall) is out and that the deadline for the next issue is February 15, 2008. That issue (Winter) will include a list of all the California-Nevada Chapter members.
- Nominating – Mark Steffek
Steffek reported an article was published in the last issue of *Runoff* regarding the 2008 Chapter elections, and that he has made a number of contacts regarding nominees for the three directors' positions which will be open next year, but none yet for the office of President-Elect. Directors whose terms are expiring are Andrea Casey, Steve Perkins, and Bruce Williams. It was again pointed out that, according to the Bylaws, at least one Council Director shall reside in Nevada, but it is not limited to one. Perkins currently fills this position. Steffek mentioned that additional members are needed for this Committee.
- Policy – Ladi Asgill
Asgill was not participating at this time.
- Professional Development – Phil Hogan
Hogan was unable to participate.
- Scholarship – Tina Vander Hoek
Vander Hoek was unable to participate. Applications for the 2008 Scholarship have been sent to selected California colleges and universities, and a copy is posted on the web site. Completed applications must be returned postmarked no later than January 31, 2008.
- Student Chapters – Williams
Williams was unable to participate. Casey and Rose are planning to visit California State University at Chico. According to the latest roster of SWCS members received from the parent organization, Cal Poly – San Luis Obispo only has two student members.
- Student Representative – Vacant
Rose will again send an email to Renee Nall, SWCS student member who attends Cal Poly – San Luis Obispo and has indicated an interest in this position. Grover has included her on the distribution list for the minutes of Executive Council meetings, which include the time and date of the next teleconference.

Unfinished business items discussed and/or transacted during the meeting were as follows:

- Chapters Merging News Release –
Bunter has submitted a news release regarding the merging of the California and Nevada Chapters to the *Conservagram*.
- Conference Coordinator Proposal –
It was moved by Hokholt, seconded, and passed to accept the proposed 2008 Conference Coordinator Services Agreement with the Yosemite Sequoia RC&D Council developed by Bunter (copy attached). The agreement will now be submitted to the Council.
- 2008 Plan of Work –
Rose will complete the updates made at the November 9th meeting and distribute the 2008 Plan of Work to members of the Executive Council for approval at the January meeting.
- Leadership Development Program –
In the absence of Committee Chair Beardsley, Grover read the draft California-Nevada Chapter of the Soil and Water Conservation Society Leadership Development Program, which Beardsley had submitted to the Executive Council for consideration (copy attached). It was moved by Grover, seconded, and passed to accept the proposal and to direct the Committee to proceed to implement it. Perkins and Simmons volunteered to serve on this Committee, and President Rose will appoint additional members.

- Chapter Membership Survey –
Grover suggested that Beardsley, who was involved with the two previous surveys, be encouraged to attend the next Executive Council meeting at which time the results of the last survey would be reviewed and discussed. Prior to the meeting, Rose will distribute copies of the 2003-04 Chapter Membership Survey and the results to members of the Council.
- 2008-2012 Strategic Plan –
Rose announced that Kay Joy Barge, a past president of the Chapter, had agreed to chair the committee to develop the 2008-2012 Strategic Plan, which will be presented to the Chapter for adoption at the 2008 Annual Business Meeting. He will consult with her and appoint a committee, for which Trott has volunteered.
- CPESC & CPSWQ Training, 2007 Annual Conference –
In response to a request by Grover, Bunter reported the following financial information regarding the CPESC and CPSWQ training offered at the 2007 Annual Conference:

Expenses	\$2098.00
Receipts	\$2075.00.

There was no New Business to be brought before the Executive Council at this meeting.

The next regular meeting/teleconference of the Executive Council was scheduled for 10:00 a.m. on Friday, January 18, 2008. It was suggested that a meeting/teleconference of the 2008 Conference Planning Committee be scheduled prior to the Executive Council meeting. The meeting was adjourned at 11:45 a.m.

s/
PATRICIA GROVER, SECRETARY

s/
DAVID ROSE, PRESIDENT